

HARGRAVE AND HUXLEY PARISH COUNCIL

Action Plan 2024-25

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding through the village.	- Monitor using SID and liaise with PCSO.	All Parish Councillors	NIL	Regular and frequent monitoring
2.	Fly Tipping	Report to CWaC	Clerk	NIL	As and when required

Events & Activities					
3.	Remembrance	Poppy Wreath	M Roscoe	£25 Purchase of Poppy Wreath	October-November
4.	Community Cleanup Events	Maintain twice yearly cleanup events	F Halton & M Roscoe	NIL	April & Oct

Communication					
5.	Communication of Parish Council activities	Include information of Parish Council meetings, vacancies and other important information in Down Our Way PC Website	L Sackett Clerk	NIL NIL	Monthly Bi-monthly
6.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	R Bird	NIL	March
7.	Community Engagement Opportunities	Improve Community Engagement via village events and 'Down our Way'.	Parish Councillors	NIL	Bi-monthly

Environment					
8.	Hedges	Monitor and report any overgrown hedges	All Councillors & Residents	NIL	Review ½ yearly (March & Sept)
9.	Street Furniture	Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements	S Martin/ M Roscoe	£150	Review ½ yearly (March & Sept)

Planning, Enforcement & Neighbourhood Plan					
9.	Neighbourhood Plan	Review every five years and or when CWaC's Local Plan is revised	All Councillors	NIL	Next Review – 2025 or before depending on when CWaC

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					revised Local Plan is adopted.
10.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval.	All Councillors /Clerk	NIL	As and when required.
11.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.

Highways

12.	Traffic Speed Calming	Investigate traffic calming measures with CWaC and the Police.	Speed Working Group	To be agreed.	On-going
13.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
14.	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Bi-monthly review
15.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Footpaths

16.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	M Pilkington /Clerk	NIL	As and when required.
17.	Maintenance /replacement of stiles	Report all stile damage issues brought to the parish council's attention to CWaC and monitor.	M Pilkington /Clerk	NIL	As and when required.

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Community Resources					
18.	Grants	- Put Grant Policy in place	Councillors	To be agreed	No Grant Policy currently in place.

Community Resources					
19.	Training	Identify training needs of Clerk & Parish Councillors:- Planning Training - by other PC or Clerk - CWaC Planning Department. - Neighbourhood Development Update Training	Councillors/ Clerk	£190	