

HARGRAVE AND HUXLEY PARISH COUNCIL

Action Plan 2024-25

| | Issue | Action | Lead | Resource Implications | Timescales |
|---|--|--|-----------------------------|------------------------------|---|
| Crime & Community Safety | | | | | |
| 1. | Speeding through the village. | - Monitor using SID and liaise with PCSO. | All Parish Councillors | NIL | Regular and frequent monitoring |
| 2. | Fly Tipping | Report to CWaC | Clerk | NIL | As and when required |
| Events & Activities | | | | | |
| 3. | Remembrance | Poppy Wreath | M Roscoe | £25 Purchase of Poppy Wreath | October-November |
| 4. | Community Cleanup Events | Maintain twice yearly cleanup events | F Halton & M Roscoe | NIL | April & Oct |
| Communication | | | | | |
| 5. | Communication of Parish Council activities | Include information of Parish Council meetings, vacancies and other important information in Down Our Way PC Website | L Sackett Clerk | NIL NIL | Monthly Bi-monthly |
| 6. | Parish Meeting | Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council | R Bird | NIL | March |
| 7. | Community Engagement Opportunities | Improve Community Engagement via village events and 'Down our Way'. | Parish Councillors | NIL | Bi-monthly |
| Environment | | | | | |
| 8. | Hedges | Monitor and report any overgrown hedges | All Councillors & Residents | NIL | Review ½ yearly (March & Sept) |
| 9. | Street Furniture | Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements | S Martin/ M Roscoe | £150 | Review ½ yearly (March & Sept) |
| Planning, Enforcement & Neighbourhood Plan | | | | | |
| 9. | Neighbourhood Plan | Review every five years and or when CWaC's Local Plan is revised | All Councillors | NIL | Next Review – 2025 or before depending on when CWaC |

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| | | | | | revised Local Plan is adopted. |
| 10. | Planning Applications | Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval. | All Councillors /Clerk | NIL | As and when required. |
| 11. | Enforcement Issues | Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor. | All Councillors /Clerk | NIL | As and when required. |

Highways

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|-----|------------------------------------|---|-----------------------------|---------------|-----------------------|
| 12. | Traffic Speed Calming | Investigate traffic calming measures with CWaC and the Police. | Speed Working Group | To be agreed. | On-going |
| 13. | Potholes and Highways/signs Damage | Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor. | Councillors /Clerk | NIL | As and when required. |
| 14. | Gullies, Gutters, Grid & Ditches | Monitor and report any blocked gullies, gutters, grids & Ditches | All Councillors & Residents | NIL | Bi-monthly review |
| 15. | Highways Weeding | Report all highways weeding issues brought to the parish council's attention to CWaC and monitor. | Councillors /Clerk | NIL | As and when required. |

Footpaths

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|-----|------------------------------------|---|---------------------|-----|-----------------------|
| 16. | Footpath Accessibility | Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor. | M Pilkington /Clerk | NIL | As and when required. |
| 17. | Maintenance /replacement of stiles | Report all stile damage issues brought to the parish council's attention to CWaC and monitor. | M Pilkington /Clerk | NIL | As and when required. |

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| Community Resources | | | | |
|----------------------------|--------|-----------------------------|-------------|---|
| 18. | Grants | - Put Grant Policy in place | Councillors | To be agreed No Grant Policy currently in place. |

| Community Resources | | | | | |
|----------------------------|----------|--|-----------------------|------|--|
| 19. | Training | Identify training needs of Clerk & Parish Councillors:- Planning Training - by other PC or Clerk - CWaC Planning Department. - Neighbourhood Development Update Training | Councillors/ Clerk | £190 | |